Acceptable Use Policy

When used appropriately, technology is a wonderful resource which gives us a multitude of opportunities to learn. However in some instances people abuse this resource which has a detrimental effect on other learners and their experiences.

This policy is for the use of our online portal and the technology you use to access course materials including smart phones, laptops, PC and tablets.

All user activity on their account is their responsibility. Users should not share their password or login details with anyone.

Users must feel safe when on the portal and using the forums. They should not experience bullying or harassment by another learner or a member of staff.

Examples of unacceptable use

Unacceptable involves the use of technology to intimidate or hurt another person.
Users must **not** do any of the following:

- Send anonymous messages making threats of violence.
- Intentionally provide or submit false information.
- Submit work that is not their own.
- Use other learners' personal details, including passwords.
- Communicate negatively through emails or forums.
- Copy any code, software or content from the VLE.
- Share personal information that another learner would feel embarrassed about.
- Share offensive materials on the portal, including images, language and content.
- Illegally download copyrighted materials.

The downloading, creation, distribution and copying of pornographic images of children is child abuse and is a criminal offence. If you become aware of this you must report it to the Blackford Centre immediately as it will be a safeguarding concern.

Failure to comply with these requests will result in a possible withdrawal from the course.